



Delft  
University of  
Technology



**MEMORANDUM OF UNDERSTANDING  
ACADEMIC CO-OPERATION  
BETWEEN  
TECHNISCHE UNIVERSITEIT DELFT,  
DELFT, HOLLAND  
AND  
TECHNION – ISRAEL INSTITUTE OF TECHNOLOGY,  
HAIFA, ISRAEL**

**PREAMBLE**

**Technische Universiteit Delft** ("TU DELFT") and **Technion-Israel Institute of Technology** ("TECHNION") seek to expand scholarly ties, facilitate academic cooperation, increase educational opportunities, enrich the educational environment and promote international and inter-cultural understanding. Through this Memorandum of Understanding ("MOU"), both TU DELFT and TECHNION agree to explore educational and scientific cooperation efforts between the two Institutions.

Throughout this MOU, the institution accepting visiting staff or students will be referred to as "**Host Institution**". The institution of origin of visiting staff or students will be referred to as "**Home Institution**".

**1. VISITING ACADEMIC STAFF**

Either institution may invite faculty members of the other institution for the purpose of lecturing or consultation for a specified period of time, subject to the approval of the Home Institution. The Host Institution will provide institutional courtesies, reasonable office space, library and research facilities and an appropriate appointment. The Host institution may make appropriate funding arrangements with the invited faculty member.

Visiting staff shall be required to comply with the applicable rules and regulations of the Host Institution. However, unless agreed specifically in writing, visiting staff will not be considered employee of the Host Institution.

**2. VISITING STUDENTS**

Each institution may send students to the other institution in appropriate fields of study, for degree training. Programs for degree training will follow the educational system and regulations of the Host Institution. Visiting students shall be required to comply with the applicable rules and regulations of the Host Institution.

The specific terms of the visiting student program may be determined in a separate agreement which will form an appendix to this MOU.

**3. CO-OPERATIVE RESEARCH**

Co-operative research is to be encouraged as individual scholars or departments establish contact and develop mutual interests. The terms and conditions of any such agreement, including financial and intellectual property issues, will be determined in a separate agreement which will form an appendix to this MOU.

**4. CO-ORDINATION OF THE EXCHANGE**

Each institution shall designate a Liaison Officer to develop and co-ordinate the specific agreed upon activities, under this MOU. The Liaison office for the Technion will be the Center for International Academic Relations.

**5. NO AGENCY OR EMPLOYER-EMPLOYEE RELATIONS**

Nothing in this MOU shall be interpreted as creating a relationship of agency or employer-employee between the parties, their employees or representatives.

**6. TERMINATION AND AMENDMENT**

This agreement for co-operation becomes effective on the date of execution. It may be amended by written agreement signed by both parties.

This agreement for co-operation becomes effective on the date of signature. It shall be subject to revision, modification or renewal by mutual written Agreement.

The Agreement may be terminated at the request of either university, provided such request is made in writing at least six months before termination is to become effective. Any termination of the Agreement must take into account the rights of students already participating or accepted for any exchange to complete the parts of the study program which will be carried out under the responsibility of the partner universities.

**Signed on behalf of**

**TECHNISCHE UNIVERSITEIT  
DELFT**

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**TECHNION-ISRAEL INSTITUTE OF  
TECHNOLOGY**

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Date: November 4, 2009

Date: November 1, 2009



**STUDENT EXCHANGE AGREEMENT  
BETWEEN  
TECHNISCHE UNIVERSITEIT DELFT  
AND  
TECHNION - ISRAEL INSTITUTE OF TECHNOLOGY**

**1. Preamble**

This Student Exchange Agreement stems from the Memorandum of Understanding for Academic Co-operation (MOU) between **Technische Universiteit Delft** ("TU DELFT") and the Technion - Israel Institute of Technology ("TECHNION") executed on November 4, 2009. This Agreement constitutes an Appendix to the MOU, and is an integral part thereof.

Throughout this Agreement, the institution accepting exchange students will be referred to as "**Host Institution**". The institution of origin of the exchange students will be referred to as "**Home Institution**".

**2. Objectives**

This Agreement establishes the terms and conditions under which the exchange of students between TUDELFT and TECHNION shall take place (the "**Exchange Program**").

**3. Exchange Principles**

- 3.1. Each Institution agrees to accept a maximum of three Exchange Students per semester from the other institution or the equivalent number on a full year basis.
- 3.2. Exchanges will be made on a one-to-one equal exchange basis. However, if the number of students exchanged between the institutions is not in balance each semester, an approximate balance should be achieved over a five year period.
- 3.3. The obligations of the institutions under the Agreement are only for the participants and do not include spouses or dependents. The Host Institution will not be responsible for persons accompanying the participants.

**4. Tuition, fees and expenses**

- 4.1. Students participating in the Exchange Program will be officially registered at both the Home and Host Institutions during the period of attendance in this Exchange Program.
- 4.2. Exchange Students will pay all customary tuition and registration fees to their Home Institution while participating in the Exchange Program.
- 4.3. An exchange visit will not exceed one academic year. The approval of both partner universities must be obtained by the exchange student to extend the duration of study at the host university into a second year. Exchange students can be registered at TU Delft for an uninterrupted period of 12 months maximum though they should remain registered at their home university.
- 4.4. If exchange students wish to continue their studies after the exchange period of 12 months, they must register as regular students (if their objective is to obtain a degree) or as free movers and will be required to pay tuition fee.
- 4.5. The Host Institution will waive tuition and registration fees for Exchange Students. Extra-curricular courses (e.g. Hebrew Ulpan at Technion) may not be exempt.
- 4.6. Exchange Students will be responsible for all other fees, expenses and arrangements incurred while participating in the Exchange Program, including, but not limited to:
  - Payment for tuition at Home University prior to participation in the Exchange Program.
  - Payment for extra-curricular courses and activities, where applicable
  - Comprehensive medical and accident insurance.
  - Transportation to and from the Host Institution.
  - Room and board expenses.
  - Textbooks, clothing and personal expenses.
  - Obtaining an appropriate visa.

4.7. Withdrawal and refund policies of the Home Institution shall apply.

## **5. Pre-requisites**

- 5.1. To participate in the Exchange Program students must complete at least one year of academic study.
- 5.2. The Home Institution will select students for the Exchange Program based on academic merit.
- 5.3. The Host Institution reserves the right to reject candidates on academic grounds, in which case the Home Institution may nominate additional candidates.
- 5.4. Both Institutions shall not discriminate against students on the basis of race, color, national origin, religion, sex, or sexual preference.

## **6. Enrollment Procedures**

- 6.1. The Home Institution will provide the Host Institution with the following, for each Exchange Student, prior to their enrollment at the Host Institution:
  - An official transcript.
  - Desired courses at the Host Institute
  - Any course details, deemed essential to a student's curricular plan
  - Other relevant information, including known health problems, which might require special attention.
- 6.2. Each institution will make available to the other Institution information relevant to the Exchange Program, including application procedures and available courses.
- 6.3. The Host Institution may terminate the participation of an individual student in the Exchange Program, if the student violated the laws and regulations of the Host Institution. Before terminating a student's participation, the Host Institution will notify the Home Institution of its intention, and consult with the Liaison person of the Home Institution.
- 6.4. The approval of the Host Institution must be obtained by the exchange students to enroll in any course for which they are qualified, subject to availability, to prior requirements for the course, and to the requirements of the Exchange Program.
- 6.5. Exchange Students will be subject to the academic requirements and rules of conduct of the Host Institution.
- 6.6. The Host Institution may require that Exchange Students have sufficient knowledge of the language required for their studies and research at the Host Institution.
- 6.7. At the end of the Exchange Program the Host Institution will send a formal report to the Home Institution regarding the course of study and performance of each Exchange Student.
- 6.8. The Host Institution will grade the Exchange Student's courses according to its grading system. The Home Institution may convert grades to its own grading system.
- 6.9. Credits successfully carried at the Host Institution will be fully transferable to the Home Institution, subject to the maximum limit on transfer credits allowed by the Home Institution and to the applicability of the courses taken to the student's study program at the Home Institution.

## **7. Orientation and Services for Exchange Students**

The Host Institution will facilitate the admission, academic experience, physical relocation and cultural orientation of Exchange Students. The Host Institution will provide Exchange Students with:

- Access to university facilities such as library, sport and Student Union facilities on terms similar to those of their own students.
- Information on required health insurance.
- Academic and other advisory services.
- Assistance in securing housing in campus residence halls, where possible.
- Documents necessary for obtaining a visa.

## **8. Lead Coordinators:**

**For TECHNION:** Office of Deputy Senior Vice President, Director of Center for International Academic Relations.

**For TUDELFT:** The International Office of the relevant hosting faculty



**9. Term, Termination and Modification**

- 9.1. The Exchange Program will begin in \_\_\_\_\_(month) of the \_\_\_\_\_(year) Academic Year. The Agreement will be in affect for five (5) years from the day of execution by both parties. 6 months prior to expiration, the parties will review the Agreement with the intent to renew it, as is or with modifications.
- 9.2. The Agreement may be terminated by either party with a written notice of intent to terminate given at least six months prior to termination. Commitments already in progress shall be fulfilled.
- 9.3. The Agreement may be modified by a written instrument signed by the Parties.

**Signed on behalf of**

**TECHNISCHE UNIVERSITEIT DELFT**

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**TECHNION-ISRAEL INSTITUTE OF TECHNOLOGY**

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Date

November 4, 2009

Date

November 1, 2009

# MEMORANDUM OF UNDERSTANDING

between

**TECHNISCHE UNIVERSITEIT DELFT**

and

**TECHNION - ISRAEL INSTITUTE OF TECHNOLOGY**

The Technische Universiteit Delft and Technion - Israel Institute of Technology, believing the extension and strengthening of scientific exchange and co-operation to be of mutual value to their universities and to the development of understanding between our peoples, hereby record their intentions to promote academic and educational exchange between their universities through the following activities.

## **1. STAFF EXCHANGE**

### **1.1 Exchange of Academic staff**

The two universities may nominate their academic staff to participate in an exchange for the purpose of study or lecturing in the other university on a reciprocal basis. The participant is subject to approval by the host university. The period of exchange will normally be one or two semesters. The host university will provide a university appointment, library and research facilities, and other assistance as far as possible. The sending university will also maintain its academic staff on full salary during the period of the exchange. The host university will assist the visiting academic staff in locating living accommodation.

### **1.2 Visiting Academic Staff**

In addition to the reciprocal exchanges, either university may invite faculty members of the other university for the purpose of lecturing or consultation for a specified period of time, subject to the approval of the home university. In such cases the inviting university makes appropriate funding arrangements agreed to in advance.

### **1.3 Visiting Research Fellows**

Either university may nominate one or more of its faculty to visit the other university for the purpose of advanced study or research, subject to the approval of the host university. In such cases, the sending university will provide the Research Fellow with normal salary based on the sending institution's regulation. The host university will provide institutional courtesies, library and research facilities and an appropriate appointment.

## **2. STUDENT EXCHANGE**

### **2.1 Exchange of students**

Each university may send students, either undergraduate or graduate, to the other university in appropriate fields of study.

2.2 Both universities agree that the exchange program for degree training should follow the educational system and regulations of the counterpart university. Students from each college or faculty who apply for degree or non-degree programs shall submit their applications to the other college or faculty through their own university.

## **3. CO-OPERATIVE RESEARCH**

3.1 Co-operative research is to be encouraged as individual scholars or departments establish contact and develop mutual interests. The cost and conditions of such agreements will be negotiated individually.

## **4. EXCHANGE OF ACADEMIC MATERIALS**

4.1 Each university shall exchange all relevant materials, such as those relating to the library, on a regular basis. The libraries can also exchange reference materials for research purposes.

## **5. TERMS OF CO-OPERATION**

5.1 The terms of co-operation for each specific activity implemented under this Memorandum of Agreement shall be mutually discussed and agreed upon in writing by both parties prior to the initiation of that activity.

5.2 Any such agreement entered into, as outlined above, will form an Appendix to this Memorandum of Agreement.

## **6. CO-ORDINATION OF THE EXCHANGE**

6.1 Each institution shall designate a Liaison Officer to develop and co-ordinate the specific activities agreed upon.

6.2 Through these offices, either party may initiate proposals for activities and specific details of any such activities will be set forth in a letter of agreement.

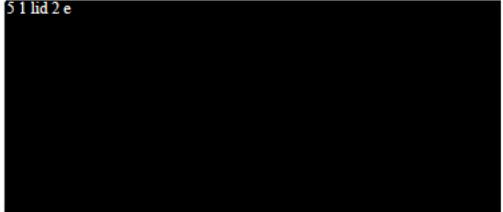
## **7. RENEWAL, TERMINATION AND AMENDMENT**

7.1 This agreement for co-operation becomes effective on the date of signature. It may be amended by agreement of the parties. It is renewed every three years without change on that date unless one party gives notice six months in advance.

7.2 For this purpose, the responsible parties will be the Rector of Technische Universiteit Delft and the Senior Vice President of Technion - Israel Institute of Technology.

Signed on behalf of:

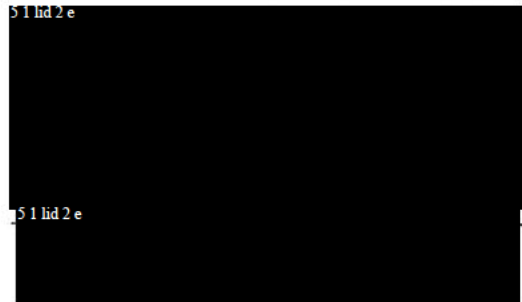
**Technische Universiteit Delft**

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Date 23-06-01

**Technion - Israel Institute of Technology**

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Date 15.7.01